

Elementary Special Education Paraprofessional

Job Title:

Elementary Special Education Paraprofessional

Approximately: 8:00AM-3:10PM – Student Contact Days

Job Summary:

We are looking for a reliable, dedicated, and compassionate paraprofessional to join our staff. You will play an important role in providing our students with the academic and daily living support they need. Under the supervision of a lead teacher, you will mentor students in small groups or provide individualized attention.

Duties and Responsibilities:

- Fast paced with some lifting
- Work with individual students or small groups of students to reinforce learning of materials
- Monitor student work and supervise testing
- Assist students with activities for daily living
- Review material with students one-on-one or in small groups
- Other duties as assigned

Requirements and Qualifications:

- Two-year degree or passing score on the ParaPro exam
- Excellent communication and organizational skills
- Ability to provide a structured and predictable environment
- Flexibility in duties and responsibilities to work with any of our students

Eligible Applicants:

Application Deadline – Open until filled

Please send cover letter, resume, 2-3 current letters of recommendation, and a copy of transcripts (if applicable) to:

Emily Evenson - HR Manager

Pelican Rapids Public Schools

✉ PO Box 642, Pelican Rapids, MN 56572

✉ eevenson@pelicanrapids.k12.mn.us

Questions:

Derrick Nelson – Elementary Principal

Pelican Rapids Public Schools

☎ (218) 863-5910

✉ dnelson@pelicanrapids.k12.mn.us