

April 11, 2017

1302 Jessie Court
Fergus Falls, MN

Dear Dr. Richardson,

Please accept this letter as my official resignation from my position as an elementary teacher at Viking Elementary effective at the end of this school year. I have accepted a position in the Fergus Falls School District.

I have enjoyed my time teaching at Viking Elementary and I have learned and grown as an educator through working with the amazing staff and students here the past 20 years.

I will be forever thankful for the years spent here and I look forward to this new adventure.

Sincerely,

A handwritten signature in cursive script that reads "Renae Strand". The signature is written in black ink and is positioned above the printed name.

Renae Strand