

REGULAR SCHOOL BOARD MEETING  
July 20, 2020

The Pelican Rapids Board of Education held a regular meeting on July 20, 2020 in the media center at the high school at 6:00 p.m. Board members present: Michael Forsgren, Jon Karger, Anne Peterson (via Zoom), Brittany Dokken, Brenda Olson. Board members absent: Greg Larson. Others present: Brian Korf, Derrick Nelson, Barb Ripley, Lou Hoglund (via Zoom), Bill Simmons with Jerry Ness and Rudy Martinez attending remotely.

The meeting was called to order by Jon Karger.

Michael Forsgren moved to approve the meeting agenda. The motion was seconded by Brenda Olson and was carried with all board members voting in favor with a roll call vote.

Brenda Olson moved to approve the consent agenda consisting of the following items:

- Approve board meeting minutes – June 1, 15, 26, 2020

- Financial claims – June bills

- Treasurer's report

- Accept donations:

  - For negative lunch balances – Anonymous - \$1,300

  - Approve membership in MSBA for 2020-21 - \$4,948

- Personnel:

  - Approve participation in the part-time teacher program with TRA for Nancy Huseby for 2020-21

  - Accept the resignation of Adam Johnson as head baseball coach

  - Hire Andy Johnson as head baseball coach

  - Hire Andy Johnson as assistant boys soccer coach

  - Call for milk bids for the 2020-21 school year

  - Approve the contract with LCSC for Technology Integrationist

The motion was seconded by Brittany Dokken and carried with all board member voting in favor with a roll call vote.

Michael Forsgren moved to approve the designations for 2020-21 as listed below:

Designate the Pelican Rapids Press, Pelican Rapids, Minnesota, as the official newspaper for publications of all school district notices.

Designate Wells Fargo Bank, Minnesota National Bank, Bell Bank, Pelican Rapids, Minnesota, Minnesota School District Liquid Asset Fund Plus, St. Peter, Minnesota, LaSalle Bank and P.M.A. Financial Network as depositories of all school money for a period of one year beginning the first day of July 2020 and that said deposits are to be secured by bond or collateral security as required by law.

Designate that Brian Korf, Rudy Martinez, and Barb Ripley be authorized to make transfers from savings accounts to activity accounts, and to invest school district monies.

Designate the vestibule located by the district office in the high school and the vestibule located by the principal's office in the elementary school as the location for posting all official school board notices.

Designate the monthly meeting time and date.

Work session-1<sup>st</sup> Monday at 6:00 pm

Regular meeting-3<sup>rd</sup> Monday at 6:00 pm

Designate that Brian Korf and the school board chair be authorized to consult with law firms as necessary.

Designate that the rate for Drivers Education be set at \$280.

Set the following admission prices for athletic events for 2020-21:

Student Activity Ticket	\$35.00
Student General Admission	3.00
Adult General Admission	7.00
Senior Citizen Pass	no charge – age 60 and over
Adult Fall Season Ticket	25.00
Adult Winter Season Ticket	50.00

Set the rate for mileage at the current IRS rate and .20 per mile when a school-owned vehicle is available and declined by the employee. Set the meal reimbursement rate, including a reasonable gratuity, at \$10 for breakfast, \$10 for lunch, and \$20 for supper. These are reimbursable per meal, not a lump sum for the day, provided a detailed itemized receipt is provided.

Set the salary for board members and the recording secretary at \$75 per meeting.

Set the salary for the school board chair at \$300/year and the salary for the school board clerk at \$100/year.

Set the rates for substitute teachers and non-certified substitutes.

Certified teachers	\$125/day
Non-certified subs	\$13.00/hr

## **Meal Prices**

Set meal prices at the prices below:

**LUNCH**

**BREAKFAST**

High School Daily	\$1.95	High School	\$1.20
Elementary Daily	\$1.90	Elementary	0.00
Reduced	0.00**	Reduced	0.00
Adult	\$3.75	Adult	\$1.80
Second Entrée	\$1.55		

\*\*Per MDE guidelines, students will still have a “Reduced “status vs a “Free” status

The motion was seconded by Brenda Olson and was carried with all board members voting in favor with a roll call vote.

Jon Karger moved to approve annual update of the following policies:

- 410 Family and Medical Leave Policy
- 413 Harassment and Violence
- 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 415 Mandated Reporting of Maltreatment of Vulnerable Adults
- 514 Bullying Prohibition Policy
- 522 Student Sex Nondiscrimination
- 524 Internet Acceptable Use and Safety Policy
- 806 Crisis Management Policy

The motion was seconded by Anne Peterson and carried with all board members voting in favor with a roll call vote.

Anne Peterson moved to introduce the following resolution and moved its adoption:

RESOLUTION ESTABLISHING DATES  
FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED BY THE School Board of Independent School District No. 548, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 548 shall begin on July 28, 2020 and shall close on August 11, 2020. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o’clock p.m. on August 11, 2020.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT NO. 548  
PELICAN RAPIDS

STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 548 shall begin on July 28, 2020, and shall close at 5:00 o'clock pm on August 11, 2020.

The general election shall be held on Tuesday, November 3<sup>rd</sup>, 2020. At that election, 3 members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, School District Office, 310 S. Broadway, Pelican Rapids, MN. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock pm on August 11, 2020.

The motion was seconded by Brittany Dokken and upon a vote being taken, the following voted in favor:

Brittany Dokken, Michael Forsgren, Jon Karger, Brenda Olson, Anne Peterson

And the following voted against:

None

whereupon said resolution was declared duly passed and adopted.

Anne Peterson moved to set a special school board meeting for August 3, 2020 following the work session at approximately 7:00 pm. The motion was seconded by Brittany Dokken and carried with all board members voting in favor with a roll call vote.

Michael Forsgren moved to adjourn the meeting. The motion was seconded by Brenda Olson and carried.

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Board Chair

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Board Clerk