

SPECIAL SCHOOL BOARD MEETING
August 3, 2020

The Pelican Rapids Board of Education held a special meeting on August 3, 2020 in the media center at the high school at 6:00 p.m. Board members present: Michael Forsgren, Jon Karger, Anne Peterson (via Zoom), Brittany Dokken, Brenda Olson (via Zoom), Greg Larson. Board members absent: None. Others present: Brian Korf, Barb Ripley, Bill Simmons, Trevor Steeves, Tonya Johnson, with Jerry Ness, Derrick Nelson and Rudy Martinez attending remotely.

The meeting was called to order by Jon Karger.

Greg Larson moved to approve the meeting agenda. The motion was seconded by Michael Forsgren and was carried with all board members voting in favor with a roll call vote.

Jon Karger moved to accept the resignation of Jeff Peter as half-time elementary music teacher as of August 21, 2020. The motion was seconded by Brenda Olson and carried with all board members voting in favor with a roll call vote.

Greg Larson moved to adjust the fall staff workshop days:

8/31, 9/1, 9/2 will be in school days, 2 days will be flex days in August

The motion was seconded by Brittany Dokken and carried.

Jon Karger appointed himself, Anne Peterson, and Brenda Olson to be school board representatives on the COVID-19 Incident Command Team.

Michael Forsgren moved to adjourn the meeting. The motion was seconded by Brittany Dokken and carried with all board members voting in favor with a roll call vote.

School Board Chair

School Board Clerk

REGULAR SCHOOL BOARD MEETING
August 17, 2020

The Pelican Rapids Board of Education held a regular meeting on August 17, 2020 in the media center at the high school at 6:00 p.m. Board members present: Michael Forsgren, Jon Karger, Anne Peterson (via Zoom), Brittany Dokken, Brenda Olson, Greg Larson. Board members absent: None. Others present: Brian Korf, Derrick Nelson, Doug Bruggeman, Jerry Ness (remote), Rudy Martinez (remote), Barb Ripley, Bill Simmons, Mark Grefsrud, Paul Restad, Sheila Johnson, Angie Westby, Lou Hoglund.

The meeting was called to order by Jon Karger.

Michael Forsgren moved to approve the meeting agenda. The motion was seconded by Brittany Dokken and was carried with all board members voting in favor with a roll call vote.

Greg Larson moved to approve the consent agenda consisting of the following items:

1. Board minutes – July 20, 2020 meeting
2. Financial claims-July bills
3. Treasurer’s report
4. Accept donation:
To Viking Elementary School for recess activities – Anonymous-\$3,000
5. Personnel:
Accept the resignation of Emily Evenson as VES para and Club Vikes Coordinator
Accept the resignation of Linda Hoffe as ADSIS Interventionist
Accept the resignation of Kimberly Hernandez as Viking Preschool para
Hire Tyler Haugrud as a mower
Hire Emily Evenson as Administrative Assistant
Hire Mary Storrusten as part time ADSIS Interventionist
Hire Pam Bruhn as part time ADSIS Interventionist
Hire Jamison Wagner as a .5 Spanish teacher
Approve an additional .3 to the high school choir position
Approve a medical leave for Charla Seter from August 31, 2020 to approximately October 30, 2020
6. Approve the PSEO Agreement for the 2020-2021 school year with Minnesota State Community and Technical College
7. Approve the Yearbook Agreement with Jostens for 2020-2021

The motion was seconded by Brittany Dokken and carried with all board members voting in favor with a roll call vote.

Michael Forsgren introduced the following resolution and moved its adoption:

Base Learning Model for the 2020-2021 School Year and Other COVID-19 Related Matters

WHEREAS, Minnesota Statutes Section 123B.09 vests the care, management, and control of independent districts in the school board; and

WHEREAS, the Interim Superintendent of Independent School District 548 [hereinafter the “Superintendent”] is responsible for the management of the schools, the administration of all School District policies, and is directly accountable to the School Board; and

WHEREAS, when responsibilities are not specifically prescribed nor School District policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the School Board, pursuant to School District Policy 302, *Superintendent*;

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-01, which declared a peacetime emergency in Minnesota in response to the COVID-19 pandemic; and

WHEREAS, on July 30, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-82 and the Safe Learning Plan for 2020-2021 (the “Safe Learning Plan”), which set forth five Learning Models (in-person learning for all, in-person learning for elementary students and hybrid learning for secondary students, hybrid learning for all students, hybrid learning for elementary students and distance learning for secondary students, and distance learning) and authorized all school districts in the State of Minnesota to select and implement an appropriate base Learning Model in accordance with, and subject to, the Safe Learning Plan; and

WHEREAS, the Minnesota Department of Education (“MDE”) has issued and may continue to issue written guidance for Minnesota schools on educational issues related to COVID-19; and

WHEREAS, the Minnesota Department of Health (“MDH”) has issued and may continue to issue written guidance for Minnesota schools on public health issues related to COVID-19; and

WHEREAS, the Superintendent and the administration of the School District have conferred with the School Board regarding the available Learning Models, the current MDE and MDH requirements for each, and other relevant information; and

WHEREAS, based upon the collective consideration of these factors, the Superintendent has recommended to the School Board that In-Person Learning for grades K-6 and Hybrid Learning for grades 7-12 will be the base Learning Model to be implemented at the commencement of the 2020-2021 school year.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 548 as follows:

Section 1: The Superintendent is hereby directed to implement the following base Learning Model to open the 2020-2021 school year: In-Person Learning for grades K-6 and Hybrid Learning for grades 7-12.

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement a different Learning Model for the School District or any specific school buildings without School Board action if the Superintendent reasonably believes that prompt implementation of a different Learning Model is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The Learning Model selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement a different Learning Model.

Section 3: The Superintendent will provide regular updates to the School Board regarding the School District's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively.

The motion was seconded by Brenda Olson and upon a vote being taken, the following voted in favor:

Brittany Dokken, Michael Forsgren, Jon Karger, Brenda Olson, Anne Peterson

And the following voted against:

Greg Larson

whereupon said resolution was declared duly passed and adopted.

Greg Larson moved to approve the Truth in Taxation public meeting date-December 21, 2020 at 6:00 pm. The motion was seconded by Brittany Dokken and was carried with all board members voting in favor with a roll call vote.

Greg Larson moved to approve Cass-Clay Creamery, Inc. as the vendor for milk products for the 2020-2021 school year. The motion was seconded by Jon Karger and was carried with all board members voting in favor with a roll call vote.

Michael Forsgren moved to approve the Viking Elementary Student Handbook for the 2020-21 school year. The motion was seconded by Brenda Olson and was carried with all board members voting in favor with a roll call vote.

Greg Larson moved to approve the Pelican Rapids High School Student Handbook for 2020-21 with a modification that absences do not affect grades. The motion failed for lack of a second.

Michael Forsgren moved to approve the Pelican Rapids High School Student Handbook for the 2020-21 school year as presented. The motion was seconded by Jon Karger and was carried with board members voting with a roll call vote. Voting in favor: Karger, Forsgren, Dokken, Olson, Peterson; Voting against: Larson.

Anne Peterson moved to approve the Pelican Rapids School Employee Handbook for 2020-21. The motion was seconded by Brenda Olson and was carried with all board members voting in favor with a roll call vote.

Greg Larson introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 548, State of Minnesota as follows:

- (a) 1. It is necessary for the school district to hold its general election for the purpose of electing three school board members for terms of four (4) years each.
- (b) The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.
2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 3rd day of November, 2020.
3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.
4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2)

weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.


6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

GENERAL ELECTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 548
PELICAN RAPIDS

NOVEMBER 3, 2020

INSTRUCTIONS TO VOTERS:

To vote, completely fill in the oval(s) next to your choice(s) like this: 

SCHOOL BOARD MEMBER

Vote for up to three

Stacy L. Cruz

Jon Karger

Anne Peterson

Molly Welch

Write-in, if any

Write-in, if any



Write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.
8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.
9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.
10. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02 available on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion was seconded by Anne Peterson and upon a vote being taken the following voted in favor: Brittany Dokken, Michael Forsgren, Jon Karger, Greg Larson, Brenda Olson, Anne Peterson

And the following voted against: None

whereupon said resolution was declared duly passed and adopted.

Greg Larson moved to approve the District Priorities and Goals for 2020-21:

Priorities and goals for 2020-21

District Priorities

- Community engagement
- Educate the whole child
- Increase Student enrollment
- Sound and transparent financial practices

District Goals

75% of students are ready for kindergarten based on teacher assessment.

Increase 3rd-grade reading proficiency by 5%.

Decrease the achievement gap of our free and reduced students by 5%.

Increase graduates attending postsecondary to 60%.

Increase the District's Graduation rate to 95%.

The motion was seconded by Brittany Dokken and was carried with all board members voting in favor with a roll call vote.

Michael Forsgren moved to adjourn the meeting. The motion was seconded by Brittany Dokken and was carried with all board members voting in favor with a roll call vote.

Board Chair

Board Clerk