

REGULAR SCHOOL BOARD MEETING
July 22, 2019

The Pelican Rapids Board of Education held a regular meeting on July 22, 2019 in the board room at the high school at 6:00 p.m. Board members present: Brittany Dokken, Michael Forsgren, Jon Karger, Greg Larson, Brenda Olson, Anne Peterson. Board members absent: None. Others present: Superintendent Randi Anderson, Brian Korf, Dr. Ed Richardson, Derrick Nelson, Rudy Martinez, Barb Ripley, Don Solga, Skip Duschesneau, Andrew Duschesneau, Cary Haugrud, Lisa Petznick, Lauren Siebels, Lou Hogle.

The meeting was called to order by Jon Karger.

Brenda Olson moved to approve the agenda with the following addition:

Consent items

- A. Accept the resignation of Superintendent Randi Anderson effective 8.2.19

The motion was seconded by Michael Forsgren and carried.

Skip Duschesneau and Don Solga answered questions regarding the proposed property tax abatement for Colony Housing, LLC. Note: Greg Larson will be abstaining from all discussion and votes on this item.

Member Michael Forsgren introduced the following resolution and moved its adoption:

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS FOR COLONY HOUSING, LLC

BE IT RESOLVED by the School Board of Independent School District No. 548, Minnesota (the "School"), as follows:

WHEREAS, Colony Housing, LLC (the "Developer") has requested that the School, the County of Otter Tail (the "County") and the City of Pelican Rapids (the "City") abate their respective portions of additional prospective property taxes derived from the property described by property identification numbers on the attached "Exhibit A" (the "Property"), resulting from the construction of approximately 36 units of residential housing on the Property (the "Project"), all as further described below;

WHEREAS, the School proposes to use property tax abatement to assist in the financing of improvements by the Developer. The School proposes to use Tax Abatement for the purposes provided for in the Abatement Law (as hereinafter defined), including the Project. The proposed term of the abatement will be for up to fifteen years in an amount not to exceed \$70,000. The abatement will apply to the School's share of the property taxes (the "Abatement") derived from the property described by property identification numbers on the attached "Exhibit A" (the "Property");

WHEREAS, the School approved Resolution Approving Property Tax Abatements For Colony Housing, LLC on November 14, 2016 (the "Prior Resolution), which among other things authorized a Tax Abatement for the Project. The Project did not commence as planned at time of approval of the Prior Resolution and the School has not certified the Abatement for the Project;

WHEREAS, the School proposes to rescind its approval of the Tax Abatement in the Prior Resolution;

WHEREAS, on the date hereof, the School held a public hearing on the question of the Abatement, and said hearing was preceded by at least once more than 10 days but not more than 30 days prior published notice thereof; and

WHEREAS, the Abatement is authorized under Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (the "Abatement Law").

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 548, Minnesota, as follows:

Findings for the Abatement. The School Board hereby makes the following findings:

The Board expects the benefits to the School of the Abatement to at least equal or exceed the costs to the School thereof.

Granting the Abatement is in the public interest because it will:

increase or preserve tax base; and

provide employment opportunities in the City.

The Property is not and will not be located in a tax increment financing district during the Abatement period.

In any year, the total amount of property taxes abated by the School by this and other abatement resolutions, if any, shall not exceed ten percent (10%) of net tax capacity of the School for the taxes payable year to which the abatement applies or \$200,000, whichever is greater (the "Abatement Limit"). The School may grant other abatements permitted under the Abatement Law after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

The Abatement shall be for up to a fifteen (15) year period and shall apply to the taxes payable in the years 2021 through 2035, inclusive.

The School will abate the increase in the property amount over the adjusted 2019 Market Value, as established by the County Assessor's Office in which the School receives from the Property, cumulatively not to exceed \$70,547 over 15 year period certified in annual amounts.

The Abatement shall be subject to all the terms and limitations of the Abatement Law.

The Abatement shall be subject to final approval by the City, County, and School (the "Taxing Jurisdictions") of a Tax Abatement and Financial Assistance Agreement between the Taxing Jurisdictions and the Developer.

The School Board Chair and Superintendent are authorized to execute all documents and Tax Abatement agreements necessary to execute the Property Tax Abatement.

The motion for the adoption of the foregoing resolution was duly seconded by Member Anne Peterson and, after a full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

Anne Peterson, Michael Forsgren

And the following voted against the same:

Brittany Dokken, Jon Karger, Brenda Olson

Greg Larson abstained from the vote.

The motion for adoption of the resolution failed.

Anne Peterson moved to approve the consent agenda consisting of the following items:

- A. Approve meeting minutes – June 11, 17, 27 meetings
- B. Financial Claims – June bills
- C. Treasurer's report
- D. Accept donations:
 - To Viking Elementary - Anonymous \$3,000
 - To PRHS Wrestling – MN Masonic Charities \$298
- E. Personnel:
 - Acknowledge tenure as of 7/1/19 for:
 - Emily Thompson
 - Charla Seter
 - Whitney Gravalin
 - Hire Jeff Peter as ½ time music teacher
 - Accept the resignation of Charla Seter as JH Volleyball coach
- F. Approve the engagement letter with EideBailly for the June 30, 2019 audit
- G. Approve the 2019-20 membership agreement with Lakes Country Service Cooperative
- H. Call for milk bids for the 2019-20 school year

- I. Adopt Mission, Vision, Values and Beliefs
- J. Accept the resignation of Superintendent Randi Anderson effective 8.2.19

The motion was seconded by Brenda Olson and carried.

Greg Larson moved to approve the reorganization designations for the district for 2019-20. The motion was seconded by Jon Karger. Greg Larson rescinded his motion.

Greg Larson moved to approve the reorganization designations for the district for 2019-20 with the following changes:

- Set work sessions to be the 1st Wednesday
- Replace Randi Anderson with Superintendent

The designations for 2019-20 are as follows:

Designate the Pelican Rapids Press, Pelican Rapids, Minnesota, as the official newspaper for all publications of all school district notices.

Designate Wells Fargo Bank, Minnesota National Bank, Bell State Bank, Pelican Rapids, Minnesota, Minnesota School District Liquid Asset Fund Plus, St. Peter, Minnesota, LaSalle Bank and P.M.A. Financial Network as depositories of all school money for a period of one year beginning the first day of July 2019 and that said deposits are to be secured by bond or collateral security as required by law.

Designate that the Superintendent, Rudy Martinez, and Barb Ripley be authorized to make transfers from savings accounts to activity accounts, and to invest school district monies.

Designate the vestibule located by the district office in the high school and the vestibule located by the principal's office in the elementary school as the location for posting all official school board notices.

Designate the monthly meeting time and date.

- Work session-1st Wednesday at 6:00 pm
- Regular meeting-3rd Monday at 6:00 pm

Designate the following committees:

- Finance Committee Brittany Dokken, Jon Karger
- Policy Committee Greg Larson, Anne Peterson

Designate that Superintendent and the school board chair be authorized to consult with law firms as necessary.

Designate that the rate for Drivers Education be set at \$280.

Set the following admission prices for athletic events for 2019-20:

Student Activity Ticket	\$35.00
Student General Admission	3.00
Adult General Admission	7.00
Senior Citizen Pass	no charge – age 60 and over
Adult Fall Season Ticket	25.00
Adult Winter Season Ticket	50.00

Set the rate for mileage and meal reimbursement. The current mileage rate for personnel using their personal vehicle for school business when a school-owned vehicle is not available is the current IRS rate and .20 per mile when a school-owned vehicle is available and declined by the employee and the meal reimbursement rate, including a reasonable gratuity, is \$10 for breakfast, \$10 for lunch, and \$20 for supper. These are reimbursable per meal, not a lump sum for the day, provided a detailed itemized receipt is provided.

Set the salary for board members and the recording secretary. The current salary for board members and the recording secretary is \$75 per meeting.

Set the salary for the school board chair and the clerk. The current salary of the chairman is \$300/year, and the clerk's salary is \$100/year.

Set the rates for substitute teachers and non-certified substitutes.

Certified teachers	\$125/day
Non-certified subs	\$12.25/hr

Set Meal Prices

LUNCH		BREAKFAST	
High School Daily	\$1.85	High School	\$1.10
Elementary Daily	\$1.80	Elementary	0.00
Reduced	0.00**	Reduced	0.00
Adult	\$3.75	Adult	\$1.80
Second Entrée	\$1.45		

**Per MDE guidelines, students will still have a "Reduced " status vs a "Free" status

The motion was seconded by Jon Karger and carried.

Michael Forsgren moved to allow food vendors on the school grounds for the Fine Arts fundraiser event scheduled on 8.16.19. The motion was seconded by Greg Larson and carried.

Greg Larson moved to approve the 2nd reading of the following policies:

Policy 601 School District Curriculum and Instruction Goals
Policy 602 Organization of School Calendar and School Day
Policy 604 Instructional Curriculum
Policy 610 Field Trips
Policy 612.1 Development of Parent and Family Engagement Policies for Title I Programs
Policy 613 Graduation Requirements
Policy 614 School District Testing Plan and Procedure
Policy 614 Form Assurance of Test Security and Non-Disclosure
Policy 615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
Policy 616 School District System Accountability
Policy 618 Assessment of Student Achievement
Policy 619 Staff Development for Standards
Policy 620 Credit for Learning
Policy 705 Investments
Policy 711 Video Recording on School Buses
Policy 712 Video Surveillance Other Than on Buses
Policy 713 Student Activity Accounting
Policy 722 Public Data Requests
Policy 722 Form-Public Data Request Form

The motion was seconded by Michael Forsgren and carried.

Jon Karger moved to set a work session and special meeting on Monday, July 29, 2019 at 6:00 pm. The motion was seconded by Brenda Olson and carried.

Greg Larson moved to adjourn the meeting. The motion was seconded by Michael Forsgren and carried.

Board Chair

Board Clerk

SPECIAL SCHOOL BOARD MEETING
July 29, 2019

The Pelican Rapids Board of Education held a special meeting on July 29, 2019 in the board room at the high school at 6:45 p.m. Board members present: Michael Forsgren, Jon Karger, Brittany Dokken, Brenda Olson, Greg Larson. Board members absent: Anne Peterson. Others present: Superintendent Randi Anderson, Dr. Ed Richardson, Brian Korf, Derrick Nelson, Rudy Martinez, Barb Ripley, Harold Holt, Lou Hoglelund, Jill Roisum, Kim Gottenborg, Connie Mackner, Lisa Petznick.

The meeting was called to order by Jon Karger.

Michael Forsgren moved to approve the agenda with the following changes:

Add to item B under business items:

Motion to appoint Dr. Edwin Richardson as Interim Superintendent effective immediately pending negotiations of an Interim Superintendent contract

Motion to approve reorganization of administrative positions to reflect: High School Principal (Brian Korf) and Elementary Principal Grades PreK-6/Activities Director (Derrick Nelson) pending negotiations of a Memorandum of Understanding with the Pelican Rapids Principal Association

Set a date for a special board meeting next week to approve the Interim Superintendent Contract and the Memorandum of Understanding with the Pelican Rapids Principal Association

Change item A under business items:

Approve .5 FTE Finance Asst.

The motion was seconded by Jon Karger and carried.

Greg Larson moved to approve the .5 FTE Finance Asst. The motion was seconded by Michael Forsgren and carried.

Jon Karger moved to appoint Dr. Edwin Richardson as Interim Superintendent effective immediately pending negotiations of an Interim Superintendent contract. The motion was seconded by Michael Forsgren and carried.

Brenda Olson moved to approve reorganization of administrative positions to reflect: High School Principal (Brian Korf) and Elementary Principal Grades PreK-6/Activities Director (Derrick Nelson) pending negotiations of a Memorandum of Understanding with the Pelican Rapids Principal Association. The motion was seconded by Brittany Dokken and carried.

Michael Forsgren moved to set a date for a special board meeting for Thursday, August 8th at 6:00 pm. The motion was seconded by Greg Larson and carried.

Greg Larson moved to adjourn the meeting. The motion was seconded by Brittany Dokken and carried. The meeting was adjourned at 6:57 pm.

Board Chair

Board Clerk