

Lakes Country Service Cooperative



and ICS Consulting, Inc.

Jane Eastes, LCSC Director of Operations

Lori Christensen, ICS Business Development



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Lakes Country Service Cooperative (LCSC) and ICS Consulting, Inc. (ICS) have entered into a partnership to provide a comprehensive safety and facilities service to LCSC members. LCSC's team has years of experience in occupational and environmental health and safety and ICS has a diverse and experienced team of engineers and facility experts. Together we can offer you a comprehensive LTFM and facility service at an affordable rate.

Ten Year Plan: LTFM 10-Year Plan Preparation and Review

If your district needs assistance in moving your project list into a full 10-year plan for your LTFM levy, ICS Consulting will work with LCSC staff to prepare a comprehensive 10-year facility plan from your project list. ICS will work with LCSC and the district to:

- Assist in identifying potential Health and Safety, ADA, and Deferred Maintenance projects to refine the district project list.
- Review estimated project costs prepared by the district and help develop a timeline to be included in the 10-year plan.
- Help the district prioritize their project list, this includes one onsite meeting with the district staff. *Additional onsite meetings requested by the owner, when approved by the owner, shall be billed at our standard hourly rate plus mileage to and from the district.*
- Assist with finance code allocation, document preparation and submission of the final LTFM plan.
- Review and adjust the plan annually.

Cost: \$ 2,800, annually.

Option A: Full Facilities Assessment and LTFM Ten Year Plan

ICS facility experts will do a full assessment of your facilities and develop a comprehensive LTFM plan in collaboration with LCSC. Services include:

- An on-site assessment of your facilities.
- Developing a list of eligible projects to be included in your 10-year plan.
- Estimate of project costs, develop a timeline, allocate projects according to finance codes, and prepare the 10-year plan for district approval.
- Preparation of LTFM documents and assist with submission of the final LTFM plan.
- Review and adjust the plan annually.
- ICS will assist with additional facility planning as requested.

Cost: The cost of this service is unique to each district due to varying size, age and type of facilities. The scope of work will be developed with the district and a proposal will be presented for approval.

For more information and/or to set up a meeting about this service, please contact Jane Eastes with LCSC at 218-737-6531, jeastes@lcsc.org or Lori Christensen with ICS at 320-815-9544, lori.christensen@ics-consult.com.

Yes, we would like to receive the service for the following checked option:

- LTFM 10-Year Plan Preparation and Review**
- Please contact me about Option A:
Full Facilities Assessment and LTFM 10-Year Plan Development**

District: Pelican Rapids School District

Signature: _____

Date: _____

Please return to:

**LCSC
Attn: Jane Eastes
1001 East Mt. Faith
Fergus Falls, MN 56537**

**Or email to:
jeastes@lcsc.org**