



# Lakes Country Service Cooperative

**Jeremy Kovash, Executive Director**

1001 E. Mount Faith - Fergus Falls, MN 56537

Phone: (218) 739-3273 - Fax: (218) 739-2459 - Web: [www.lcsc.org](http://www.lcsc.org)

**To:** Deb Wanek, Superintendent  
Pelican Rapids Public School District

**From:** Josh Nelson  
Manager of Education Services

**Date:** March 27, 2017

**Re:** ECFE School Readiness Staff Employment

Thank you for your participation in Lakes Country Service Cooperative's ECFE Consortium.

To determine your district's contract amounts for ECFE and/or School Readiness for FY18 we need to confirm each individual employee's contract hours for the upcoming school year.

The Coordinator for your ECFE/School Readiness program may have additional information to assist you in planning.

The following staff members are contracted through LCSC. Please identify what their FY18 hours will be.

Last Name	First Name	Position	FY17 Hours	FY18 Hours
Fitzsimmons	Terra	School Readiness Educator (3 year olds)	315	
Fitzsimmons	Terra	School Readiness Educator (4 year olds)	665	
Fitzsimmons	Terra	ECFE Coordinator	375	
Fitzsimmons	Terra	ECFE Parent Educator	430	
King	Megan	ECFE Educator	430	
King	Megan	School Readiness Educator (3 year olds)	315	
King	Megan	School Readiness Educator (4 year olds)	665	
King	Megan	ECFE Program Assistant	55	
Woolever	Janet	United Way Home Visitor	92	

Please return both the consortium membership and this employment information page to Josh Nelson, Manager of Education Services at Lakes Country Service Cooperative, by **April 14, 2017**.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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Dear Superintendent,

There has been a lot of focus recently on aligning PreK to K-3 efforts. With the recent release of the newly revised Early Childhood Indicators of Progress (ECIP) standards, we need to get focused on revising curriculum. Lakes Country Service Cooperative (LCSC) is inviting your Early Childhood Family Education (ECFE) staff to join the FY18 ECFE Consortium to dig into the ECIPs as well as process effective evidence-based ways to educate our youngest student population.

Whether your staff is experienced, long-term teachers or recent graduates, a broad range of services are available to your district through the ECFE Consortium. The general services include:

- Five to seven consortium meetings scheduled from September – May. Teachers have the opportunity to network, collaborate, share resources and learn current research and hear presenters on current topics.
- Coordinators and teachers receive information on current legislation that affects early childhood and family education programs.
- Workshops that present model programs, research, and evidence-based parent, family and early education.

As added value, your membership to LCSC's ECFE Consortium will also include services from our Regional ECFE Coordinator, who will:

- Observe, support, and mentor new staff.
- Provide assistance to new staff in all facets of programming including marketing, budgets, program planning, curriculum choice and identifying community resources.
- Provide assistance in resolving problems or conflicts.
- Respond to the individual needs of districts and staff.
- Visit each consortium site when requested.
- Disseminate information on scientifically-based research in the field of early and family education.
- Partner with the MN Department of Education, MNAFEE, West Central Initiative and others to provide professional development in Region IV.
- Serve as a liaison for professional parent and family organizations.

The fee to belong to Lakes Country Service Cooperative's ECFE consortium is \$995 per district plus 55 cents per capita on the 0-4 census.

If you have any questions about joining our ECFE Consortium, please contact me at [jnelson@lcsc.org](mailto:jnelson@lcsc.org) or contact our Regional ECFE Coordinator at [bachter@lcsc.org](mailto:bachter@lcsc.org)

Sincerely,

Josh Nelson

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## ---FY18 LCSC's ECFE Consortium Membership

Please check one of the following options

YES, \_\_\_\_\_ Public School will be a member of LCSC's ECFE Consortium in FY18.

NO, \_\_\_\_\_ Public School will not be a member of LCSC's ECFE Consortium in FY18.

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date

Please return to Josh Nelson by April 14, 2017