

REGULAR BOARD MEETING

August 18, 2014

(Unapproved)

The Pelican Rapids Board of Education held a regular meeting on July 14, 2014 in the boardroom at the high school at 6:30 p.m. Board members present: Kathy Ouren, Charlie Blixt, Jon Karger, Mitch Monson, Dena Johnson, and Mike Forsgren. Board members absent: None. Others present: Superintendent Wanek, Steph Winjum, Barb Ripley, Angie Westby, Doug Bruggeman, Denise Borgen, Cary Haugrud, and Lou Hogle.

The meeting was called to order and the Pledge of Allegiance was led by Kathy Ouren.

Mitch Monson moved to approve the meeting agenda with the following changes.

- Add hire Marie Cupkie as ADSIS Interventionist

- Remove approve the Resolution Rescinding Prior Resolution Tat Converted Voter

- Approved Referendum Authority to a Board Approved Referendum Authority

The motion was seconded by Mike Forsgren and carried.

Kathy Ouren reported on the closed session on July 14, 2014:

Dena Johnson moved to approve the negotiated salary for Dr. Ed Richardson as elementary principal for the 2014-15 school year. The motion was seconded by Mitch Monson and carried.

Jon Karger moved to approve the consent agenda consisting of the following items:

- Approve board minutes of regular meeting on July 14, 2014

- Approve payment of the July 31 and August bills as presented

- Accept donations:

 - Wells Fargo/Carol Treinen - \$26

 - Wells Fargo/Susan Zeller - \$26

 - Class of 2014 to Channel 2 - \$548.95

 - Arvig Internet Rebate January-June \$11,310

 - North Immanuel Church for milk breaks - \$1,607.40

 - WCI-Baseball Assn.-Lights - \$16,500

 - Al & Faye Siegle – Scholarships in memory of Kathy Severson, Janice Anderson, Cliff

 - Runningen, Agnes Aakre, Darlene Hovland - \$50

 - Hire Denise Borgen as kindergarten teacher for 2014-15

 - Hire Kim Nelson as a .75 Asst. Volleyball coach

 - Hire Marie Cupkie as ADSIS Interventionist

 - Adult meal prices were set by the MDE – Lunch \$3.40, Breakfast \$1.65

 - Approve agreements with Lakes Country Service Cooperative:

 - United Way Home Visitor – Janet Woolever

 - Caring Connections – Terra Fitzsimmons

 - ECFE Coordinator – Terra Fitzsimmons

 - ECFE Parent Educator – Terra Fitzsimmons

 - School Readiness Educator – Terra Fitzsimmons

ECFE Educator – Megan King
ECFE Program Assistant – Megan King
School Readiness Educator – Megan King
Cultural Collaborative Coordinator – Amy Buck
Acknowledge tenure as of 7/1/14 for Pamela Eiden

The motion was seconded by Jon Karger and carried.

Jon Karger moved to approve the Truth in Taxation public meeting date – December 15, 2014 at 6:30 pm. The motion was seconded by Dena Johnson and carried.

Mike Forsgren introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 548, State of Minnesota as follows:

- (a) 1. It is necessary for the school district to hold its general election for the purpose of electing three school board members for terms of four (4) years each.
 - (b) The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.
2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 4th day of November, 2014.
 3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.
 4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.
The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.
The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general

election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

GENERAL ELECTION BALLOT
INDEPENDENT SCHOOL DISTRICT NO. 548
PELICAN RAPIDS
NOVEMBER 4, 2014

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this:

SCHOOL BOARD MEMBER

VOTE FOR UP TO THREE

_____ Charlie Blixt
_____ Dena Johnson
_____ Kathryn Ouren

write-in, if any

write-in, if any

write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

10. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, and received on or after May 17, 2014, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion was seconded by Mitch Monson and upon a vote being taken, the following voted for: Ouren, Karger, Johnson, Monson, Blixt, Forsgren

And the following voted against: None

Whereupon said resolution was declared duly passed and adopted.

Approve the milk bid of Land O' Lakes/Dean Foods for the 2014-15 school year. The motion was seconded by Mitch Monson and carried.

Jon Karger moved to approve the extra-curricular pay schedule pending clarification of the VB tourney ticket seller line. The motion was seconded by Dena Johnson and carried.

Jon Karger moved to approve the 2014-15 Elementary Handbook. The motion was seconded by Mike Forsgren and carried.

Dena Johnson moved to approve the 2014-15 High School Handbook. The motion was seconded by Mitch Monson and carried.

Mitch Monson moved to approve the 2014-15 Employee Handbook. The motion was seconded by Dena Johnson and carried.

The following reports were presented:

- Elementary Principal – Dr. Ed Richardson
- High School Principal – Brian Korf
- Asst. Principal/Activities Director – Derrick Nelson
- Business Manager – Steph Winjum
- Superintendent – Deb Wanek

The meeting was adjourned.

Kathy Ouren, Chair

Charlie Blixt, Clerk