



# PELICAN RAPIDS PUBLIC SCHOOL – ISD 548

## PRHS Conference Room

## School Board Agenda

### District Priorities:

Community Engagement  
Educate the Whole Child  
Increase Student Enrollment  
Sound and Transparent Financial Practices

### School Board:

Jon Karger, Chairperson  
Anne Peterson, Vice-Chair  
Brenda Olson, Clerk  
Staci Allmaras, Director  
Greg Larson, Director  
Molly Welch, Director

### Administration:

Brian Korf, Supt  
Derrick Nelson, Elem Principal/AD  
Laura Januszewski, H.S. Principal  
Rudy Martinez, Finance Director

**November 15, 2023 - 6:00pm**

## Policy Committee Meeting to discuss policy updates.

### 1. First and second reading at December meeting.

#### **Policy 701: Establishment and Adoption of School District Budget**

The purpose of this policy is to establish lines of authority and procedures for the establishment of the school district's revenue and expenditure budgets.

*(Updates and spelling out of references and statutes.)*

#### **Policy 701.1: Modification of School District Budget**

The purpose of this policy is to establish procedures for the modification of the school district's adopted revenue and expenditure budgets.

*(Update and spelling out of reference.)*

#### **Policy 702: Accounting**

The purpose of this policy is to adopt the Uniform Financial Accounting and Reporting Standards of Minnesota School Districts (UFARS) provided for in guidelines adopted by the Minnesota Department of Education.

*(Updates and spelling out of references and statutes.)*

#### **Policy 703: Annual Audit**

The purpose of this policy is to provide for an annual audit of the books and records of the school district in order to comply with law, to provide a permanent record of the financial position of the school district, and to provide guidance to the school district to correct any errors and discrepancies in its practices..

*(Updates and spelling out of references and statutes.)*

#### **Policy 704: Development & Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System**

The purpose of this policy is to provide for the development and maintenance of an inventory of the fixed assets of the school district and the establishment and maintenance of a fixed asset accounting system.

*(Updates and spelling out of references and statutes.)*

#### **Policy 705: Investments**

The purpose of this policy is to establish guidelines for the investment of school district funds.

*(Updates and spelling out of references and statutes.)*

#### **Policy 706: Acceptance of Gifts**

The purpose of this policy is to provide guidelines for the acceptance of gifts by the school board.

*(Updates and spelling out of references and statutes.)*

#### **Policy 707: Transportation of Special Education Students**

The purpose of this policy is to provide for the transportation of students consistent with the requirements of law.

*(Minimal terminology changes = "handicapped" changed to "disabling". Updates, removals, and spelling out of references and statutes.)*

**Policy 708: Transportation of Non-Public School Students**

The purpose of this policy is to address transportation rights of nonpublic school students and to provide equality of treatment in transporting such students pursuant to law.

*(Addition of information regarding eligibility and documentation.)*

**Policy 709: Student Transportation Safety Policy**

The purpose of this policy is to provide safe transportation for students and to educate students on safety issues and the responsibilities of school bus ridership..

*(Addition of active transportation training requirements and Type III Vehicle requirements. Updates and spelling out of references and statutes.)*

**Policy 710: Extra Curricular Transportation**

The purpose of this policy is to make clear to students, parents, and staff the school district's policy regarding extracurricular transportation..

*(Updates and spelling out of references and statutes.)*

**Policy 711: Video Recording on School Buses**

The purpose of this policy is to establish a school bus video recording system.

*(Updates and spelling out of references and statutes.)*

**Policy 712: Video Surveillance Other Than Buses**

The purpose of this policy is to recognize the value of video/electronic surveillance systems in monitoring activity on school property in furtherance of protecting the health, welfare, and safety of students, staff, visitors, and school district property. .

*(Updates and spelling out of references and statutes.)*

**Policy 713: Student Activity Accounting**

The purpose of this policy is to assure maximum accountability for public funds and student activity funds.

*(Updates and spelling out of references and statutes.)*

**Policy 714: Fund Balances**

The purpose of this policy is to create new fund balance classifications to allow for more useful fund balance reporting and for compliance with the reporting guidelines specified in Statement No. 54 of the Government Accounting Standards Board (GASB).

*(Updates and spelling out of references and statutes.)*

**Policy 720: Vending Machines**

The purpose of this policy is to establish procedures to govern vending machines installed in school facilities in the school district.

*(Updates and spelling out of references and statutes.)*

**Policy 721: Uniform Grant Guidance Policy Regarding Federal Revenue Sources**

The purpose of this policy is to ensure compliance with the requirements of the federal Uniform Grant Guidance regulations by establishing uniform administrative requirements, cost principles, and audit requirements for federal grant awards received by the school district..

*(Updates and spelling out of references and statutes.)*

**Policy 801: Equal Access to School Facilities**

The purpose of this policy is to implement the Equal Access Act by granting equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical purposes during noninstructional time..

*(Updates and spelling out of references and statutes.)*

**Policy 901: Community Education**

The purpose of this policy is to convey to employees and to the general public the important role of community education within the school district.

*(Updates and spelling out of references and statutes.)*

**Policy 902: Use of School District Facilities and Equipment**

The purpose of this policy is to provide guidelines for community use of school facilities and equipment.

*(Updated facility use terminology and removed computer lab use. Updates and spelling out of references and statutes.)*

**Policy 903: Visitors to School District Buildings and Sites**

The purpose of this policy is to inform the school community and the general public of the position of the school board on visitors to school buildings and other school property..

*(Updates and spelling out of references and statutes.)*

**Policy 906: Community Notification of Predatory Offender**

The purpose of this policy is to.

*(Updates and spelling out of references and statutes.)*

## 2. First Reading at December Meeting & Second Reading at January Meeting.

### **Policy 621: Literacy and Read Acts**

The purpose of this policy is to align with Minnesota law established in the Read Act and on other topics related to reading.

*(NEW)*

### **Policy 802: Disposition of Obsolete Equipment and Material**

The purpose of this policy is to provide guidelines for the superintendent to assist in timely disposition of obsolete equipment and material.

*(Not updated since 2005. Changes are to meet state statute requirements and to match what the district does. Updates and spelling out of references and statutes.)*

### **Policy 805: Waste Reduction and Recycling**

The purpose of this policy is to establish a resource recovery program to promote the reduction of waste, the separation and recovery of recyclable and reusable commodities, the procurement of recyclable commodities and commodities containing recycled materials, the disposition of waste materials and surplus property, and the establishment of a program of education to develop an awareness of environmentally sound waste management..

*(Not updated since 2005. Changes to meet state statute requirements and to match what the district does. Updates and spelling out of references and statutes.)*

### **Policy 806: Crisis Management**

The purpose of this policy is to act as a guide for school district and building administrators, school employees, students, school board members, and community members to address a wide range of potential crisis situations in the school district.

*(Addition of active shooter drill portion. Updates and spelling out of references and statutes.)*